

# ASHS EVENT APPROVAL MATRIX

**NATIONAL EVENTS**  
(Ideally nothing to clash with these events)



**STATE EVENTS**  
(Where possible no similar events to  
be running in the same State)



**BRANCH EVENTS versus BRANCH EVENTS**  
In Neighbouring areas  
(will be considered providing events are of a different type  
Eg: Training Days vs Campdraft; and the events do not have  
a direct impact on the Neighbouring Branch)



**BRANCH TRAINING DAYS, CLINICS,  
COME & TRY DAYS**  
,Providing no direct impact—the event will be considered  
**NON ASH EVENTS**  
(Ag, Royal Shows and Other Disciplines)



(If the ASHS Events Department is concerned with potential  
issues regarding clashes they will follow up with the State  
Management Council, CEO and Board Chairman)

# ASHS Event Notification and Approval Process and the role of Management Councils

## EVENT DATE LODGEMENT PROCEDURE

1. Branch or Management Council secretaries lodge dates with Head Office on an ASHS Event Notification Form at least 6 weeks prior to the event or activity.
2. The Events Department determines whether the Branch or Management Council is compliant with ASHS Affiliation requirements. If there are any problems the Events Department will contact the Branch or Management Council directly to try to resolve any issues. **Non-compliant Branches will not have their event or activity approved.**
3. Head Office checks that the events meet all rule requirements and there are no issues with clashes as per the ASHS Event Approval Matrix. Any issues will be communicated to the relevant Management Council who will assist with discussing options with Branches or Management Council to determine if a mutually beneficial arrangement can be made.
4. Once the Events Department and CEO have approved events and activities, an email will be sent regularly to the relevant State Management Council listing the Branch Name, Event Type, Date and Venue.
5. Once the Event Notification documentation has been received by Head Office, the event details will be uploaded to ASHS website. Listing on the ASHS Website does NOT constitute approval of the event by the Society.

**NB: All requests from Branches to have non competition-eligible Australian Stock Horses or non ASHS Members participate in their event or to run an event that is not included in the ASHS Event Rules & Regulations need to be approved by the ASHS Board.**